

Data protection information pursuant to Art. 19 DSG for business partners of Peek & Cloppenburg AG, Zurich

With the following information, we are informing you about the processing of your personal data in connection with our business relationship with you or your company. We also provide you with contact options and draw your attention to your rights under data protection law.

Important note: Please note that the DPA only applies to the processing of data relating to natural persons. Data protection law does not apply to information about legal entities such as a GmbH, AG, etc. However, data protection law does apply to data about employees or shareholders of these legal entities or may apply to so-called "one-man limited liability companies" or sole proprietorships if the information of the natural person as a trader or self-employed person is inextricably linked to the legal entity as a single business.

If the following refers to personal data or if a person is addressed ("you", "your", etc.), the statements always refer only to you as an identified or identifiable natural person.

1. Controller

The entity responsible for data processing is

Peek & Cloppenburg AG
Kalandergerasse 4
CH-8045 Zurich

E-mail: businesspartner-privacy@peek-cloppenburg.com
(hereinafter also "we", "us", etc.)

2. Data protection consultant

You can contact the data protection advisor of Peek & Cloppenburg AG at

Peek & Cloppenburg AG
Data protection consultant
Kalandergerasse 4
CH-8045 Zurich

E-mail: datenschutz@peek-cloppenburg.ch

3. Data processing / scope of application

This data protection information applies to the collection of your personal data by us, which we collect and process in the context of the initiation and provision of contractual services by a company that you represent as our business partner, e.g. as a supplier or service provider, in the context of this business relationship.

Personal data is all information that relates to an identified or identifiable person. This includes information such as name, address, telephone number, fax number, e-mail address, etc.

4. Data categories

As part of the business relationship with your company, we collect personal data about you as required. This usually includes your first and last name, personal data such as your function and company affiliation, contact data such as e-mail address, telephone number, fax number and company address.

It is possible that you may voluntarily disclose further categories of data about yourself, such as temporary absences or leaving the company, in the course of normal business communication with us. We will only process this information for the purpose of documenting communication with your company.

5. Overview of data processing

Business partner management

We use your personal data for the processes listed below as part of our business partner management:

- Supplier selection (initial discussions, tenders, contract initiation)
- Conclusion and termination of contract
- Contract and license management
- Supplier onboarding incl. master data creation and maintenance
- Order management and processing (orders, incoming goods, outgoing goods / returns)
- Invoice processing
- Business partner communication in the context of cooperation
- Implementation of supplier events & audits
- Supplier offboarding incl. master data anonymization and deletion

The purpose of the aforementioned processing is the fulfillment of the contract and the associated further regular exchange of information to maintain the business relationship with your company.

This includes access to your personal data in accordance with point 4.

Data transfer for certifications, partner- and memberships

We also use your personal data for transfer to private or public institutions in order to provide evidence for obtaining and maintaining certifications, partner- and memberships.

The purpose of this processing is our interest in being able to emphasise the positive aspects of our business activities and those of our products and services by fulfilling and verifying the requirements of third parties (quality, safety, sustainability, etc.).

This includes accessing and transferring your personal data to the institutions involved in accordance with point 4.

Other legal obligations

As part of other legal obligations, e.g. reporting obligations to authorities and other institutions, personal data to be reported may be transmitted to the requesting body.

The purpose of the processing is to fulfill a legal obligation.

This includes access to personal data in accordance with point 4.

Further development of the business relationship

As part of the improvement or further development of the business relationship with your company, relevant personal data may be used by you, e.g. for surveys, queries and other actions that serve the further development.

The purpose of this processing is to improve the purchasing process.

This includes access to personal data in accordance with point 4.

Legal disputes

We may process your personal data in the event of legal disputes with your company.

The purpose of the processing is the assertion, exercise or defense of legal claims against your company.

This includes access to personal data in accordance with point 4.

6. Storage and deletion of your personal data

We store your personal data for as long and to the extent necessary for the purposes specified in this data protection notice (see point 5).

As soon as your personal data is no longer required for the purposes stated in point 5 of this data protection notice, we may continue to retain your personal data for the period during which your company is entitled to assert any claims against us or vice versa (statutory limitation periods).

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In addition, we store your personal data for as long as and to the extent that we are legally obliged to do so. The corresponding proof and retention obligations are regulated in the Swiss Code of Obligations, the Business Records Ordinance and the Value Added Tax Act, among others.

Switzerland, tel. +41 58 462 43 95. Data subjects can also contact the FDPIC via the website at <https://www.edoeb.admin.ch/>.

Status: May 2025

7. Categories of recipients of personal data

For the data processing mentioned in points 5 and 6, we may also pass on your personal data to other companies of the Peek & Cloppenburg Group (P&C Group) as part of an internal, collaborative process. The P&C Group within the meaning of this declaration includes (i) JC Switzerland Holding AG, Zug ("JCH") or such companies that are created in the future from the aforementioned by means of transformation measures such as mergers, spin-offs, spin-offs or comparable measures and (ii) companies directly or indirectly affiliated with JCH within the meaning of §§ 15 et seq. AktG (German Stock Corporation Act).

We also work with service providers who process certain personal data on our behalf. This is done exclusively in accordance with the applicable data protection law. In particular, we have concluded agreements with our service providers - where required by law - on data processing on our behalf that meet the requirements of Art. 9 FADP and issue instructions to the service providers on how to handle the data. Through careful selection and regular monitoring, we ensure that our service providers take all organizational and technical measures necessary to protect your data.

In the event of legal disputes with your company, your data may be transmitted to a competent court and to any lawyers involved in the legal dispute.

In addition, we only pass on your personal data if and to the extent that we are legally obliged to do so (e.g. to the police or supervisory authorities in the context of investigations by the body into misdemeanors and/or criminal offenses or in the event of complaints to the data protection authorities).

8. Transfer of data to a third country

As part of the processing of personal data, it may be necessary to transfer your data to countries outside Switzerland and the European Economic Area (EEA) (so-called third countries) in order to provide our contractual services. In the case of transfers to third countries, we ensure that suitable guarantees are in place for a level of data protection that complies with the Swiss Data Protection Act (DPA). This can be done through the existence of an adequacy decision.

For transfers to the USA, an adequate level of protection can also be guaranteed by certification in accordance with the Swiss-U.S. Data Privacy Framework. US companies that are certified under this framework provide an adequate level of protection for personal data within the meaning of the FADP. In the absence of certification or an adequacy decision, we use standard contractual clauses (SCC) or other appropriate data protection safeguards to ensure the protection of your data.

9. Data protection rights

Important note: Please note the information at the beginning of this statement accordingly. Whenever data protection rights are mentioned below or a person is addressed ("you", "your"), the statements always refer only to you as a specifically identified or identifiable natural person and generally not to information about your company as a legal entity.

You have the right to information in accordance with Art. 25 FADP, the right to rectification or erasure in accordance with Art. 32 FADP, and the right to data disclosure or transfer in accordance with Art. 28 FADP.

If you wish to assert the aforementioned rights, please contact us by e-mail at businesspartner-privacy@peek-cloppenburg.com or in writing at the address given under point 1.

In addition, there is a right of appeal to the Federal Data Protection and Information Commissioner (FDPIC), Feldeggweg 1, CH - 3003 Bern,